Annex 3

PRIVACY NOTICE
on the processing of personal data related to the completion of state vehicle logbooks

Pursuant to Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council ("**GDPR**") on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, the Directorate General for Public Procurement and Supply (DGPPS) hereby informs you, as a natural person using a vehicle provided by DGPPS (hereinafter referred to as the "**Data Subject**"), of the following regarding the processing of data in connection with the completion of the vehicle logbooks and the use of the GPS navigation system installed in the vehicles.

Information on data processing related to vehicle logbooks

Data Controller:	Directorate General for Public Procurement and Supply (hereinafter referred to as "**Controller**")
Contact details of the Controller:	registered seat: 1135 Budapest, Szabolcs utca 37-43. postal address: 1389 Budapest, Pf.: 120. e-mail address: sajto@kef.gov.hu
Name and contact details of the Controller's Data Protection Officer:	Mónika Polgár postal address: 1389 Budapest, Pf.: 120. e-mail address: adatvedelem@kef.gov.hu
Purpose of data processing:	in the case of vehicle logbooks: keeping the vehicle logbook, settling liabilities related to vehicle use, maintaining vehicle use records as supporting accounting documents, in the case of GPS navigation systems: logistical purpose: utilisation of vehicle capacity as efficiently and economically as possible, asset protection purpose: protection of the vehicle as a valuable asset, completion of the electronic vehicle logbook.

Scope of personal data processed:	Name; data required for the vehicle logbook (departure and destination information); personal code required for GPS navigation system use; data recorded by the GPS navigation system (e.g. when and along which route the vehicle travelled, travel distance and duration, location and duration of stops).
Legal basis for processing:	The processing is carried out in the public interest (Article paragraph e) of Section (1) of Article 6 of the GDPR), as it is necessary for the performance of the Controller's public duties.
Data retention period:	For vehicle logbooks: eight years (retention period of accounting documents) For GPS navigation systems: 3 months
Source of personal data:	Data provided by the Data Subject.
Name, address and contact details of data processor if used	GS Group MyFleet Zrt. registered address: 1118 Bp., Budaörsi út 52., phone: 1/506-0400
Information on data transfer:	No personal data will be transferred.

No automated decision-making or profiling takes place during data processing.

Information on your rights relating to data processing

Right of access: You may request confirmation as to whether your personal data are being processed by the Controller; if so, you may request a copy of such data.

Right to rectification: You may request that the Controller correct inaccurate personal data concerning you without undue delay, and that incomplete personal data be completed.

Right to restriction of processing: You may request that the Controller only store your personal data or some of them, meaning that no other processing operation (e.g. use, disclosure, transfer) is carried out on them. Restriction may be requested if:

- you contest the accuracy of the personal data,
- the processing is unlawful and you oppose the erasure of the data,
- the Controller no longer needs the data, but you require them for the establishment, exercise or defence of legal claims, or
- you have objected to the processing of your personal data, in which case the restriction shall apply for the period during which it is being

determined whether the Controller's legitimate grounds override your legitimate grounds.

Right to object

You may object at any time, on grounds relating to your particular situation, to the processing of your personal data. In such a case, the Controller shall no longer process the data unless the Controller demonstrates compelling legitimate grounds for the processing which override your interests, rights and freedoms, or which are related to the establishment, exercise or defence of legal claims.

Right to legal remedy

You may **submit a complaint** regarding the processing of your personal data to the Controller's Data Protection Officer using the above contact details. You may also lodge a complaint with the National Authority for Data Protection and Freedom of Information (address: 1055 Budapest, Falk Miksa utca 9–11.; postal address: 1366 Budapest, Pf.: 9; e-mail address: ugyfelszolgalat@naih.hu) if you consider that the processing of your personal data infringes the GDPR. Furthermore, you may bring an action before a court if you believe that your rights under the GDPR have been infringed as a result of unlawful data processing.

Fulfilment of Data Subject requests

The exercise of your rights is free of charge, except where your request is manifestly unfounded or excessive (especially if it is due to its repetitive nature), or if you request additional copies of your personal data, in which case the Controller may charge a reasonable fee based on administrative costs.
Requests submitted electronically will be fulfilled electronically unless you request otherwise.
The fulfillment of your request to exercise your right – if you submitted your request electronically – will be carried out **electronically**, unless you request otherwise.

Declaration

I, the undersigned ..... (name) ..... (e-mail address), as the Data subject, by signing this Declaration, acknowledge that I have read the above Privacy Notice and accept the content thereof.

This Declaration has been made in 2 (two) original copies, of which 1 (one) copy is for you and 1 (one) copy is for the Data Controller.

Dated in ....., on ..... (day) ..... (month) 20

.....

Data Subject's signature